

Fees and Charges - 2023/24

The following pages detail the current fees for 2022/23.

The last column is where managers need to list their proposals for the 2023/24, this year the recommendation is a 5% increase where applicable (As per current recommended inflation rate) and rounded to nearest £1 or 50p,

<u>Corporate Leadership Team / Corporate Service Area</u>		2022/23	2023/24	Statutory Service / Discretionary Services	Set by Government / Set By District	
V	Charge	Proposed Charge				
A T	£ : p	£ : p				
ELECTIONS						
Statutory Charges						
	Sale of Edited Register of Electors - Printed Copy - Basic Charge (per first 1,000 names, or part thereof).	O	£10.00	£10.00	Statutory	Government
	Printed copy as above, extra 1,000 names or part thereof.	O	£1.50	£1.50	Statutory	Government
	Sale of edited Register of Electors - Data Form - Basic Charge (per <u>first</u> 1,000 names or part thereof).	O	£20.00	£20.00	Statutory	Government
	Data form as above, extra 1,000 names or part thereof.	O	£1.50	£1.50	Statutory	Government
	Supply of Full Register and monthly updates (to credit reference agencies and Printed copy as above, extra 1,000 names or part thereof.	O	£10.00	£10.00	Statutory	Government
	Supply of Full Register and monthly updates (to credit reference agencies and government departments) - Data Form - Basic Charge (per first 1,000 names or part thereof).	O	£1.50	£1.50	Statutory	Government
	Data Form as above, extra 1,000 names or part thereof.	O	£20.00	£20.00	Statutory	Government
	Sale of Marked Registers - Printed Copy - Basic Charge.	O	£1.50	£1.50	Statutory	Government
	Printed copy of Marked Registers - 1,000 names or part thereof.	O	£10.00	£10.00	Statutory	Government
	Data form of Marked Registers - 1,000 names or part thereof.	O	£2.00	£2.00	Statutory	Government
	Sale of Overseas Elector List - Printed Copy - Basic Charge (per <u>first</u> 100 names or part thereof).	O	£1.00	£1.00	Statutory	Government
	Printed copy as above, extra 100 names or part thereof.	O	£10.00	£10.00	Statutory	Government
	Sale of Overseas Elector List - Data Form - Basic Charge (per <u>first</u> 100 names or part thereof).	O	£1.50	£1.50	Statutory	Government
	Data form as above, extra 100 names or part thereof.	O	£20.00	£20.00	Statutory	Government

Customer Services & ICT Service Area		2022/23	2023/24	Statutory Service / Discretionary Services	Set by Government / Set By District
	V	Charge	Proposed Charge		
	A	£ : p	£ : p		
	T				
Communications - Filming					
TV drama/advertisements/feature films					
<i>*These figures are for guidance only and any enquiries could be subject to further negotiation.</i>					
Per Day	T	£1,650.00	£1,650.00	Discretionary	District
Per Hour	T	£280.00	£280.00	Discretionary	District
Exclusive use of NNDC owned location (e.g. Cromer Pier)	T	From £1,500.00 per day	From £1,500.00 per day	Discretionary	District
Documentaries and charities (depending on nature of organisation, subject and crew size)					
Per Day	T	From £500.00	From £500.00	Discretionary	District
Per Half Day	T	From £100.00	From £100.00	Discretionary	District
Administration Charge (only charged where a fee and/or contract is appropriate)					
Standard	T	£40.00	£40.00	Discretionary	District
Less than 7 day's notice	T	£90.00	£90.00	Discretionary	District
Stills (specifically commercial advertising with props, etc.)	T	£100 - £500	£100 - £500	Discretionary	District
Education/news/weather/student/individual photographers	T	Discretionary	Discretionary		

Customer Services & ICT Service Area	V A T	2022/23 Charge £ : p	2023/24 Proposed Charge £ : p	Statutory Service / Discretionary Services	Set by Government / Set By District
TOURIST INFORMATION CENTRES					
Concessionary Fares					
Application processing	T	£10.00	£10.00		
CUSTOMER SERVICES					
Foreign Pension Verification	T	£10.00	£10.00	Statutory	Government
FILMING*					
TV drama/advertisements/feature films					
<i>*These figures are for guidance only and any enquiries could be subject to further negotiation.</i>					
Per Day	T	£1,650.00	£1,650.00	Discretionary	District
Per Hour	T	£280.00	£280.00	Discretionary	District
Exclusive use of NNDC owned location (e.g. Cromer Pier)	T	From £1,500.00 per day	From £1,500.00 per day	Discretionary	District
Documentaries and charities (depending on nature of organisation, subject and crew size)					
Per Day	T	From £500.00	From £500.00	Discretionary	District
Per Hour	T	From £100.00	From £100.00	Discretionary	District
Administration Charge (only charged where a fee and/or contract is appropriate)					
Standard	T	£40.00	£40.00	Discretionary	District
Less than 7 day's notice	T	£90.00	£90.00	Discretionary	District
Stills (specifically commercial advertising with props, etc.)	T	£100 - £500	£100 - £500	Discretionary	District
Education/news/weather/student/individual photographers	T	Discretionary	Discretionary	Discretionary	District
Parking (if required)	T	£17.00	£17.00	Discretionary	District
PHOTOCOPYING					
A4 and below - black and white	T	£0.15	£0.20	Discretionary	District
A4 and below - colour	T	£0.20	£0.25	Discretionary	District
A3 - black and white	T	£0.30	£0.35	Discretionary	District
A3 - colour	T	£0.60	£0.70	Discretionary	District
A2 - black and white	T	£1.20	£1.40	Discretionary	District
A2 - colour	T	£2.40	£2.85	Discretionary	District
A1 - black and white	T	£2.40	£2.85	Discretionary	District
A1 - colour	T	£4.80	£5.70	Discretionary	District
A0 - black and white	T	£3.60	£4.30	Discretionary	District
A0 - colour	T	£7.20	£8.65	Discretionary	District

<u>Economic & Community Development & Leisure Service Area</u>		2022/23	2023/24	Statutory Service / Discretionary Services	Set by Government / Set By District	
V	Charge	Proposed Charge	Proposed Charge			
A	£ : p	£ : p	£ : p			
T						
HOLT COUNTRY PARK						
	Car parking (<i>per occasion</i>)	T	£2.30	£2.30	Discretionary	District
	Fire Wood (<i>sold when available from forestry works</i>) - per load	T	£100.00	(£120) £125	Discretionary	District
	School visits where Ranger's assistance required (Per Child) <i>(Please note, the school visits charge reserves the right to be made flexible depending on the activities chosen by the School).</i>	E	£6.00	£7.00	Discretionary	District

<u>Legal & Democratic Service Area</u> V A T	2022/23 Charge £ : p	2023/24 Proposed Charge £ : p	Statutory Service / Discretionary Services	Set by Government / Set By District
LEGAL SERVICES				
Legal Work (exclusive of VAT charged)				
Mortgage Redemption			Discretionary	District
Preparation of a new lease			Discretionary	
Sale of land			Discretionary	
Preparation of License	At Solicitors Hourly Rate.	At Solicitors Hourly Rate.	Discretionary	
Private Mortgage			Discretionary	
Quest re: second Mortgage			Discretionary	
Agreement - section 18 Public Health Act 1936			Discretionary	
Legal Work in connection with release of covenant			Discretionary	

Environmental Health Service Area		V	2022/23	2023/24	Statutory Service /	Set by Government / Set By District
0		A	Charge	Proposed	Discretionary	
		T	£ : p	Charge	Services	
				£ : p		
WASTE COLLECTION SERVICES						
Clinical Waste - Commercial & Prescribed			Charges set separately under Delegated Power	Charges set separately under Delegated Power	Discretionary Discretionary Discretionary Statutory	District
Commercial Waste Bins - Collection & Hire						
Commercial Recycling Bins - Collection & Hire						
Sacks - Commercial & Prescribed						
Bulky Items - Commercial, Prescribed & Household						
Garden Bin Collection - Per Annum			£50.00	(£52.50) £56	Discretionary	District
EDUCATION & PROMOTION						
(CIEH) Foundation Certificate in Food Hygiene						
Resident or employed in North Norfolk		E	£62.00	£65.00	Discretionary	District
Other		E	£80.00	£82.00	Discretionary	District
Specially arranged courses for businesses - held at business premises for their staff only		E	£770.00	£800.00		District
for up to 15 candidates per additional candidate up to maximum of 18		E	£50.00	£55.00	Discretionary	District
Environmental Health Service Area						
		V	2022/23	2023/24		
		A	Charge	Proposed		
		T	£ : p	Charge		
				£ : p		
COMMERCIAL SERVICES						
Food Inspections						
Unfit food inspections		O	£44.00	£46.50	Statutory	District
Food export certificates		O	£57.00	£60.00	Statutory	District
Officer time per hour (plus VAT)		T	£42.00	£44.00	Statutory	District
Sunday Trading Application for loading consent		O	£104.00	£109.00	Statutory	District
Food Hygiene Rerating Visits		O	£162.00	£170.00		
Registration of Food Premises						
Charge for copies of Register (or parts of)						
- Single Entry		O	£19.00	£20.00	Discretionary	District
- Part of Register		O	£501.00	£526.00	Discretionary	District
- Complete Register		O	£1,065.00	£1,120.00	Discretionary	District

Environmental Health Service Area		V	2022/23	2023/24		
		A	Charge	Proposed		
		T	£ : p	Charge		
			£ : p	£ : p		
PRIVATE WATER SUPPLY CHARGES						
Private Water Supplies Sampling Regulations						
Laboratory Analysis of a sample		O	The cost of sample transportation and laboratory analysis is recovered in full from the Relevant Person(s).	The cost of sample transportation and laboratory analysis is recovered in full from the Relevant Person(s).	Statutory	District
Sampling - per visit		O	£61.00	£64.00	Statutory	District
Other Investigations (e.g. Investigating failure)		O	£111.00	£116.50	Statutory	District
Granting an authorisation to depart from the standard authorisation		O	£111.00	£116.50	Statutory	District
Risk Assessments						
- Single Private Dwelling		O	£111.00	£116.50	Statutory	District
- Small Domestic Supplies		O	£222.00	£233.00	Statutory	District
- Large Domestic Supplies		O	£222.00	£233.00	Statutory	District
- Commercial or Public Small		O	£222.00	£233.00	Statutory	District
- Commercial or Public Medium		O	£333.00	£350.00	Statutory	District
- Commercial or Public Large		O	£555.00	£583.00	Statutory	District
- Commercial or Public Very Large		O	£555.00	£583.00	Statutory	District
Risk Assessment Misc Visits						
- Non-Attendance by PWS Operator		O	£61.00	£64.00	Statutory	District
- Compliance Visit		O	£61.00	£64.00	Statutory	District
Risk Assessment Reviews						
- Single Private Dwelling		O	£56.00	£59.00	Statutory	District
- Small Domestic Supplies		O	£56.00	£59.00	Statutory	District
- Large Domestic Supplies		O	£111.00	£116.50	Statutory	District
- Commercial or Public Small		O	£111.00	£116.50	Statutory	District
- Commercial or Public Medium		O	£166.00	£175.00	Statutory	District
- Commercial or Public Large		O	£222.00	£233.00	Statutory	District
- Commercial or Public Very Large		O	£308.00	£323.50	Statutory	District

Environmental Health Service Area		V A T	2022/23 Charge £ : p	2023/24 Proposed Charge £ : p		
HOUSING ACT NOTICES						
Hazard Awareness Notice						
Improvement / Suspended Improvement Notice (Section 11 & 12)	Notice with up to 3 hazards identified	O	£350.00	£350.00	Statutory	District
Prohibition/Suspended Prohibition Order		O	£350.00	£350.00	Statutory	District
Emergency Remedial Action		O	£350.00	£350.00	Statutory	District
Emergency Prohibition Order	For each additional hazard included in Notice	O	£50.00	£50.00	Statutory	District
Demolition Order		O	£50.00	£50.00	Statutory	District
Service of second and subsequent HA2004 Statutory Notices (inc. Schedule 3 Notices for works in default)		O	£70.00	£70.00	Statutory	District
Review of suspended HA 2004 Statutory Notices		O	£70.00	£70.00	Statutory	District
HMO LICENSE FEES						
HMO License application fee (up to 6 units of accommodation)		O	£525.00	£850.00	Statutory	District
Additional Unit Charge		O	£25.00	£25.00	Statutory	District
ENVIRONMENTAL PROTECTION SERVICES						
Statutory Release Fee - Dogs (Charge includes VAT)		T	£25.00	£25.00	Statutory	District
Collection Fee		T	£100.00	£100.00	Statutory	District
Kennel Charges - Base Cost (Daily Kennel Charge is paid ontop of this fee)		T	£83.00	£83.00	Statutory	District
Daily Kennel Charge Per Day (Maximum 7 Days)		T	£9.50	£9.50	Statutory	District
Contaminated Land Enquiry		T	£30.00	£35.00	Statutory	District
Temporary Stopping Place Fee		T	£40.00	£40.00	Discretionary	District
FIXED PENALTY NOTICES						
Breach of CPN or PSPO	- Full Amount		£80.00	£80.00	Statutory	Government
	- New Licence valid for 1 year	O	£60.00	£60.00	Statutory	Government
Depositing Litter	- Full Amount	O	£80.00	£80.00	Statutory	Government
	- New Licence valid for 1 year	O	£60.00	£60.00	Statutory	Government
Fly Tipping (Section 33 EPA 1990)	- Full Amount	O	£300.00	£300.00	Statutory	District
	- New Licence valid for 1 year	O	£200.00	£200.00	Statutory	District
Failure to Produce Waste Documentation (Section 34 EPA 1990)		O	£300.00	£300.00	Statutory	District

Environmental Health Service Area		V	2022/23	2023/24		
		A	Charge	Proposed		
		T	£ : p	Charge		
			£ : p	£ : p		
TAXI LICENCE FEES						
Taxi Licences						
Licence to Drive Hackney Carriages or Private Hire Vehicles	- New Licence valid for 1 year	O	£180.00	£190.00	Statutory	District
	- New Licence valid for 3 years	O	£180.00	£190.00	Statutory	District
	- Renewal valid for 1 year	O	£180.00	£190.00	Statutory	District
	- Renewal valid for 3 years	O	£180.00	£190.00	Statutory	District
Hackney Carriage Vehicle Licence	- New valid for 1 year	O	£155.00	£165.00	Statutory	District
	- Renewal valid for 1 year with plate	O	£155.00	£165.00	Statutory	District
	- Renewal valid for 1 year with no plate	O	£135.00	£145.00	Statutory	District
Private Hire Vehicle Licence	- New valid for 1 year	O	£155.00	£165.00	Statutory	District
	- Renewal valid for 1 year with plate	O	£155.00	£165.00	Statutory	District
	- Renewal valid for 1 year with no plate	O	£135.00	£145.00	Statutory	District
Private Hire Operators Licence	- New or Renewal valid for 5 years	O	£159.00	£170.00	Statutory	District
Taxi Licence Charges						
Replacement Badge & Licence (Name Change)		O	£16.00	£17.00	Statutory	District
Replacement Licence (Address Change)		O	£11.00	£12.00	Statutory	District
Replacement drivers badge holder with lanyard		O	£3.00	£3.50	Statutory	District
Windscreen pouches (additional or replacement)		O	£2.00	£2.50	Statutory	District
Replacement plate for vehicle		O	£42.00	£44.00	Statutory	District

Environmental Health Service Area		V	2022/23	2023/24		
		A	Charge	Proposed		
		T	£ : p	Charge		
			£ : p	£ : p		
OTHER LICENSING						
Premises Licence Fees - Gambling Act 2005						
Betting Premises (excluding tracks)	- New Application	O	£2,800.00	£2,800.00	Statutory	District (Government Ceiling)
	- Annual Fee	O	£560.00	£560.00	Statutory	District (Government Ceiling)
	- Application to Vary	O	£1,400.00	£1,400.00	Statutory	District (Government Ceiling)
	- Application to Transfer	O	£1,130.00	£1,130.00	Statutory	District (Government Ceiling)
	- Application to Reinstatement	O	£1,130.00	£1,130.00	Statutory	District (Government Ceiling)
	- Application for Prov. Statement	O	£2,800.00	£2,800.00	Statutory	District (Government Ceiling)
	- Application (Prov. State Holders)	O	£1,130.00	£1,130.00	Statutory	District (Government Ceiling)
	- Copy Licence	O	£25.00	£25.00	Statutory	District (Government Ceiling)
	- Notification of Change	O	£50.00	£50.00	Statutory	District (Government Ceiling)
Tracks	- New Application	O	£1,400.00	£1,400.00	Statutory	District (Government Ceiling)
	- Annual Fee	O	£930.00	£930.00	Statutory	District (Government Ceiling)
	- Application to Vary	O	£1,150.00	£1,150.00	Statutory	District (Government Ceiling)
	- Application to Transfer	O	£880.00	£880.00	Statutory	District (Government Ceiling)
	- Application to Reinstatement	O	£880.00	£880.00	Statutory	District (Government Ceiling)
	- Application for Prov. Statement	O	£2,300.00	£2,300.00	Statutory	District (Government Ceiling)
	- Application (Prov. State Holders)	O	£880.00	£880.00	Statutory	District (Government Ceiling)
	- Copy Licence	O	£25.00	£25.00	Statutory	District (Government Ceiling)
	- Notification of Change	O	£50.00	£50.00	Statutory	District (Government Ceiling)
Family Entertainment Centres	- New Application	O	£1,900.00	£1,900.00	Statutory	District (Government Ceiling)
	- Annual Fee	O	£700.00	£700.00	Statutory	District (Government Ceiling)
	- Application to Vary	O	£935.00	£935.00	Statutory	District (Government Ceiling)
	- Application to Transfer	O	£880.00	£880.00	Statutory	District (Government Ceiling)
	- Application to Reinstatement	O	£880.00	£880.00	Statutory	District (Government Ceiling)
	- Application for Prov. Statement	O	£1,900.00	£1,900.00	Statutory	District (Government Ceiling)
	- Application (Prov. State Holders)	O	£880.00	£880.00	Statutory	District (Government Ceiling)
	- Copy Licence	O	£25.00	£25.00	Statutory	District (Government Ceiling)
	- Notification of Change	O	£50.00	£50.00	Statutory	District (Government Ceiling)

Environmental Health Service Area		V	2022/23	2023/24		
		A	Charge	Proposed		
		T	£ : p	Charge		
			£ : p	£ : p		
OTHER LICENSING CONTINUED						
Adult Gaming Centre	- New Application	O	£1,900.00	£1,900.00	Statutory	District (Government Ceiling)
	- Annual Fee	O	£935.00	£935.00	Statutory	District (Government Ceiling)
	- Application to Vary	O	£935.00	£935.00	Statutory	District (Government Ceiling)
	- Application to Transfer	O	£1,130.00	£1,130.00	Statutory	District (Government Ceiling)
	- Application to Reinstatement	O	£1,130.00	£1,130.00	Statutory	District (Government Ceiling)
	- Application for Prov. Statement	O	£1,900.00	£1,900.00	Statutory	District (Government Ceiling)
	- Application (Prov. State Holders)	O	£1,130.00	£1,130.00	Statutory	District (Government Ceiling)
	- Copy Licence	O	£25.00	£25.00	Statutory	District (Government Ceiling)
	- Notification of Change	O	£50.00	£50.00	Statutory	District (Government Ceiling)
Bingo	- New Application	O	£3,000.00	£3,000.00	Statutory	District (Government Ceiling)
	- Annual Fee	O	£935.00	£935.00	Statutory	District (Government Ceiling)
	- Application to Vary	O	£1,630.00	£1,630.00	Statutory	District (Government Ceiling)
	- Application to Transfer	O	£1,130.00	£1,130.00	Statutory	District (Government Ceiling)
	- Application to Reinstatement	O	£1,130.00	£1,130.00	Statutory	District (Government Ceiling)
	- Application for Prov. Statement	O	£3,000.00	£3,000.00	Statutory	District (Government Ceiling)
	- Application (Prov. State Holders)	O	£1,130.00	£1,130.00	Statutory	District (Government Ceiling)
	- Copy Licence	O	£25.00	£25.00	Statutory	District (Government Ceiling)
	- Notification of Change	O	£50.00	£50.00	Statutory	District (Government Ceiling)
Permits						
Family Entertainment Centres	- Application Fee	O	£300.00	£300.00	Statutory	District (Government Ceiling)
	- Change of Name	O	£25.00	£25.00	Statutory	District (Government Ceiling)
	- Copy of Permit	O	£15.00	£15.00	Statutory	District (Government Ceiling)
Prize Gaming	- Application Fee	O	£300.00	£300.00	Statutory	District (Government Ceiling)
	- Annual Fee	O	£300.00	£300.00	Statutory	District (Government Ceiling)
	- Change of Name	O	£25.00	£25.00	Statutory	District (Government Ceiling)
	- Copy of Permit	O	£15.00	£15.00	Statutory	District (Government Ceiling)
Small Lottery Society	- Application Fee	O	£40.00	£40.00	Statutory	District (Government Ceiling)
	- Annual Fee	O	£20.00	£20.00	Statutory	District (Government Ceiling)
	- Change of Name	O	£25.00	£25.00	Statutory	District (Government Ceiling)
	- Copy of Permit	O	£15.00	£15.00	Statutory	District (Government Ceiling)

Environmental Health Service Area		V	2022/23	2023/24		
		A	Charge	Proposed		
		T	£ : p	Charge		
			£ : p	£ : p		
OTHER LICENSING CONTINUED						
Club Gaming	- Application Fee Permit	O	£200.00	£200.00	Statutory	District (Government Ceiling)
	- Application Fee Machine Permit	O	£200.00	£200.00	Statutory	District (Government Ceiling)
	- Annual Fee Permit	O	£50.00	£50.00	Statutory	District (Government Ceiling)
	- Annual Fee Machine Permit	O	£50.00	£50.00	Statutory	District (Government Ceiling)
	- Change of Name	O	£25.00	£25.00	Statutory	District (Government Ceiling)
	- Change of Name Machine Permit	O	£25.00	£25.00	Statutory	District (Government Ceiling)
	- Copy of Permit	O	£15.00	£15.00	Statutory	District (Government Ceiling)
	- Copy of Permit Machine	O	£15.00	£15.00	Statutory	District (Government Ceiling)
License Premises Gaming Machine Permit	- Application Fee (2 or less)	O	£50.00	£50.00	Statutory	District (Government Ceiling)
	- Application Fee (3 or more)	O	£150.00	£150.00	Statutory	District (Government Ceiling)
	- Annual Fee	O	£50.00	£50.00	Statutory	District (Government Ceiling)
	- Change of Name	O	£25.00	£25.00	Statutory	District (Government Ceiling)
	- Copy of Permit	O	£15.00	£15.00	Statutory	District (Government Ceiling)
	- Variation	O	£100.00	£100.00	Statutory	District (Government Ceiling)
	- Transfer	O	£25.00	£25.00	Statutory	District (Government Ceiling)
Licences and certificates of suitability						
Skin piercing premises	- Registration (one-off)	O	£263.00	£276.00	Statutory	District (Government Ceiling)
Skin piercing each additional operative at same premises	- Registration (one-off)	O	£35.00	£37.00	Statutory	District (Government Ceiling)
Scrap Metal Dealer	New/Renewal (3 years)	O	£470.00	£495.00	Statutory	District (Government Ceiling)
Scrap Metal Dealer	Variation	O	£354.00	£372.00	Statutory	District (Government Ceiling)
Scrap Metal Collector	New/Renewal (3 years)	O	£118.00	£124.00	Statutory	District (Government Ceiling)
Scrap Metal Collector	Variation	O	£89.00	£93.50	Statutory	District (Government Ceiling)
Sex Shop or sex cinema		O	£2,122.00	£2,228.00	Statutory	District (Government Ceiling)
Sexual Entertainment Venue		O	£3,182.00	£3,342.00	Statutory	District (Government Ceiling)
Streed Trading Consent (FOOD) Annual Fee		O	£252.00	£252.00	Statutory	District (Government Ceiling)
Streed Trading Consent (NON-FOOD) Annual Fee		O	£210.00	£210.00	Statutory	District (Government Ceiling)
Street Trading Consents	- Non profit	O	Free	Free	Statutory	District (Government Ceiling)
	- Commercial - per day	O	£82.00	£82.00	Statutory	District (Government Ceiling)

Environmental Health Service Area		V A T	2022/23 Charge £ : p	2023/24 Proposed Charge £ : p		
OTHER LICENSING CONTINUED						
Animal Boarding	- New/Renewal	O	£321.00	£337.00	Statutory	District
	- Variation	O	£103.00	£108.00	Statutory	District
	Verification Inspection Fee for Variation if required.	O	£48.00	£50.50	Statutory	District
Dangerous Wild Animals (and vet fees where appropriate)	- New/Renewal	O	£190.00	£200.00	Statutory	District
Dog Breeding (and vet fees where appropriate)	- New/Renewal	O	£400.00	£420.00	Statutory	District
	- Variation	O	£56.00	£60.00	Statutory	District
	(Plus Vet inspection fees if required for the above).					
Pet Shop	- New/Renewal	O	£321.00	£337.00	Statutory	District
	- Variation	O	£103.00	£108.00	Statutory	District
	Verification Inspection Fee for Variation if required.	O	£48.00	£50.50	Statutory	District
Riding Establishment (and vet fees where appropriate)	- New/Renewal	O	£400.00	£420.00	Statutory	District
	Plus DBS fee if required (per employee).	O	£51.80	£55.00	Statutory	District
	- Variation	O	£55.00	£58.00	Statutory	District
	(Plus Vet inspection fees ontop if required for the above).					
Zoo (and vet fees where appropriate)	- New/Renewal	O	£246.00	£260.00	Statutory	District
Keeping Animals for Exhibition	- New/Renewal	O	£305.00	£320.00	Statutory	District
	- Variation	O	£103.00	£108.00	Statutory	District
	Verification Inspection Fee for Variation if required.	O	£48.00	£50.50	Statutory	District
Combination of Activities		O	Equal to the highest activity fee	Equal to the highest activity fee	Statutory	District
Variation to reduce the licensable activities or numbers of animals		O	£56.00	£59.00	Statutory	District
Transfer due to death of licensee		O	£56.00	£59.00	Statutory	District
Reissue of Licence (Copy or Name/Address Change).		O	£11.00	£11.50	Statutory	District

Environmental Health Service Area			2022/23	2023/24		
			Charge	Proposed		
			£ : p	Charge		
				£ : p		
OTHER LICENSING CONTINUED						
Premises Licences (Alcohol)						
Premises Licences, under the Licensing Act 2003, are based on bands determined by the non-domestic rateable value of the property concerned.						
The fees relating to applications for premises licences, club premises certificates and variations or conversions to existing licences are:						
Band	Non-domestic rateable value					
A	£0 - £4,300	O	£100.00	£100.00	Statutory	District
B	£4,301 - £33,000	O	£190.00	£190.00	Statutory	District
C	£33,001 - £87,000	O	£315.00	£315.00	Statutory	District
D	£87,001 - £125,000	O	£450.00	£450.00	Statutory	District
E	£125,001 and over	O	£635.00	£635.00	Statutory	District
Annual charges relating to the above are:						
Band	Non-domestic rateable value					
A	£0 - £4,300	O	£70.00	£70.00	Statutory	District
B	£4,301 - £33,000	O	£180.00	£180.00	Statutory	District
C	£33,001 - £87,000	O	£295.00	£295.00	Statutory	District
D	£87,001 - £125,000	O	£320.00	£320.00	Statutory	District
E	£125,001 and over	O	£350.00	£350.00	Statutory	District
Personal Licence	- Initial Fee	O	£37.00	£37.00	Statutory	District

Environmental Health Service Area		2022/23	2023/24		
	V	Charge	Proposed		
	A	£ : p	Charge		
	T		£ : p		
OTHER LICENSING CONTINUED					
Additional Fees and Charges					
Application for copy of licence or summary on theft, loss etc. of premises licence or summary					
	O	£10.50	£10.50	Statutory	District
Notification of change of name or address (holder of premises licence)					
	O	£23.00	£23.00	Statutory	District
Application to vary to specify individual as premises supervisor					
	O	£23.00	£23.00	Statutory	District
Application to transfer premises licence					
	O	£23.00	£23.00	Statutory	District
Interim authority notice					
	O	£23.00	£23.00	Statutory	District
Application for making of a provisional statement					
	O	£315.00	£315.00	Statutory	District
Application for copy of certificate or summary on theft, loss etc. of certificate or summary					
	O	£10.50	£10.50	Statutory	District
Notification of change of name or alteration of club rules					
	O	£10.50	£10.50	Statutory	District
Change of relevant registered address of club					
	O	£10.50	£10.50	Statutory	District
Temporary event notices					
	O	£21.00	£21.00	Statutory	District
Application for copy of notice on theft, loss etc. of temporary notice					
	O	£10.50	£10.50	Statutory	District
Application for copy of notice on theft, loss etc. of personal licence					
	O	£10.50	£10.50	Statutory	District
Notification of change of name or address (personal licence)					
	O	£10.50	£10.50	Statutory	District
Notice of interest in any premises					
	O	£21.00	£21.00	Statutory	District
Application for a minor variation to a premises licence or club premises licence					
	O	£89.00	£89.00	Statutory	District
Pre-application advisory licensing visit					
		£180.00	£190.00	Statutory	District
Check and send service - guaranteed check and verification					
		£60.00	£63.00	Statutory	District
Pre-inspection food safety/business advisory visit and SFBB pack					
		£225.00	£237.00	Statutory	District
Gain or retain - pre-inspection food hygiene rating assessment					
		£225.00	£237.00	Statutory	District
Revisit request for a food hygiene rating assessment					
		£225.00	£237.00	Statutory	District
Fit and Proper Person - Caravan Sites					
		£180.00	£190.00	Statutory	District
Replacement internal taxi plates/signs					
		£10.00	£10.50	Statutory	District
Knowledge Tests (New Taxi Driver Applications)					
		£40.00	£42.00	Statutory	District

Environmental Health Service Area			V	2022/23	2023/24		
			A	Charge	Proposed		
			T	£ : p	Charge		
				£ : p	£ : p		
OTHER LICENSING CONTINUED							
Mobile Home Act 2013 (MHA 2013)							
New Park Home Licence	Units - 1-5		O	£210.00	£210.00	Statutory	District
	Units - 6-24		O	£225.00	£225.00	Statutory	District
	Units - 25-29		O	£240.00	£240.00	Statutory	District
	Units - 100 plus		O	£270.00	£270.00	Statutory	District
Annual Licence Fee	1-3		O	£0.00	£0.00	Statutory	District
	4-5		O	£120.00	£120.00	Statutory	District
	6-24		O	£180.00	£180.00	Statutory	District
	25-29		O	£240.00	£240.00	Statutory	District
	100 plus		O	£270.00	£270.00	Statutory	District
Licence Transfer	n/a		O	£97.50	£97.50	Statutory	District
Licence Variation	n/a		O	£97.50	£97.50	Statutory	District
Deposit of Site Rules	n/a		O	£45.00	£45.00	Statutory	District
Environmental Health Service Area			V	2022/23	2023/24		
			A	Charge	Proposed		
			T	£ : p	Charge		
				£ : p	£ : p		
ENFORCEMENT TEAM CHARGES							
High Hedges Complaint			T	£447.00	£447.00	Statutory	District

<u>Planning Service Area</u>		2022/23 Charge £ : p	2023/24 Proposed Charge £ : p	Statutory Service / Discretionary Services	Set by Government / Set By District
V A T					
LAND CHARGES					
LLC1					
Official Search of - One Part	T	£0.00	£0.00	Statutory	Government
Official Search of - Whole	E	£24.00	£24.00	Statutory	Government
- Electronic Search	E	£2.00	£2.00	Statutory	Government
- Additional Parcel	E				
CON 29 Enquiries					
One Parcel	T	£79.00	£79.00	Statutory	Government
- Electronic Search	T	£17.50	£17.50	Statutory	Government
- Additional Parcel	T				
Optional Enquiries					
Printed	T	£18.00	£18.00	Discretionary	District
Additional	T	£20.00	£20.00	Discretionary	District
Other Fees relating to Local Land Charges					
Registration of a charge in Part 11 of the Register (Light Obstruction Notice)	E	£74.00	£74.00	Statutory	Government
Filing a judgement order or application for variation or cancellation or any entry in Part 11 of the Register (Light Obstruction Notice)	E	£7.00	£7.00	Statutory	Government
Filing a definitive certificate of the Lands Tribunal under rule 10 (3) of the Local Land Charges Rules 1977	E	£3.00	£3.00	Statutory	Government
Inspection of documents filed under Rule 10 in respect of each parcel of land	E	£3.00	£3.00	Statutory	Government
Office copy of any entry in the Register (not including a copy or extract of any plan or document filed pursuant to 1977 Rules)	E	£0.00	£0.00	Statutory	Government

<u>Planning Service Area</u>		V A T	2022/23 Charge £ : p	2023/24 Proposed Charge £ : p		
PLANNING						
Pre-Application Service						
Major Applications						
*These fees will be charged upon the submission of proposals for pre-application advice. For advice on the service provided see separate note.						
<u>Outline Applications</u>						
Site area up to 2.5 ha.	Per 0.1 ha.	T	£120.00	£120.00	Statutory	Government
Site area over 2.5 ha.	(Plus £36 per additional 0.1 ha.) (Maximum £36,000)	T	£3,000.00	£3,000.00	Statutory	Government
<u>Erection of Dwellings (Full or Reserved Matters)</u> (including change of use to dwellings)						
10 to 50 dwellings	Cost for ten. Additional £120	T	£1,200.00	£1,200.00	Statutory	Government
Over 50 dwellings	(Plus £36 per additional dwelling) (Maximum £72,000)	T	£6,000.00	£6,000.00	Statutory	Government
<u>Erection of Buildings (Non-residential)</u>						
Floor space 1,000 - 3,750 sq.m.	Per 75 sq.m.	T	£960.00	£960.00	Statutory	Government
Floor space over 3,750 sq.m.	(Plus £36 per additional 75 sq.m.) (Maximum £36,000)	T	£6,000.00	£6,000.00	Statutory	Government
<u>Erection of Agricultural Buildings</u>						
Floor space 1,000 - 4,215 sq.m.	For 1st 1000 sq.m. (Plus £120 per additional 75 sq.m. after 1000 sq.m.)	T	£120.00	£120.00	Statutory	Government
Floor space over 4,215 sq.m.	(Plus £36 per additional 75 sq.m.) (Maximum £72,000)	T	£6,000.00	£6,000.00	Statutory	Government
<u>Erection of Glasshouses</u>						
Floor space over 1000 sq.m.		T	£600.00	£600.00	Statutory	Government

<u>Planning Service Area</u>		V	2022/23	2023/24		
		A	Charge	Proposed		
		T	£ : p	Charge		
			£ : p	£ : p		
PLANNING CONTINUED						
<u>Erection, Alteration or Replacement of Plant or Machinery</u>						
Site area up to 5 ha.	Per 1 ha. Plus £120 per additional 0.1 ha.	T	£1,200.00	£1,200.00	Statutory	Government
Site area over 5 ha.	Plus £36 per additional 0.1 ha. (Maximum £72,000)	T	£6,000.00	£6,000.00	Statutory	Government
<u>Engineering or Other Operations</u>	Over 1 ha.	T	£600.00	£600.00	Statutory	Government
<u>Car Parks and Service Roads for existing uses (In relation to Major planning application)</u>						
		T	£60.00	£60.00	Statutory	Government
<u>Change of Use of Land or Building to Dwellings</u>						
10 to 50	(Plus £120 per additional dwelling)	T	£1,200.00	£1,200.00	Statutory	Government
Over 50	(Plus £36 per additional dwelling) (Maximum £72,000)	T	£6,000.00	£6,000.00	Statutory	Government
<u>Other Changes of Use</u>						
Variation/Removal of a condition		T	£120.00	£120.00	Statutory	Government
Renewal of a temporary permission		T	£60.00	£60.00	Statutory	Government
<u>Bronze</u>						
Householder or Commercial up to 50 sq. metres		O	£95.00	£95.00	Discretionary	District
1-9 dwellings on sites less than 0.5 ha. or Commercial floorspace up to 999 sq. metres		O	£295.00	£295.00	Discretionary	District
Commercial floorspace 51 - 499 sq.m. and new telecommutation masts		O	£195.00	£195.00	Discretionary	District
Other (Advert, agricultural, telecoms)			Free	Free	Discretionary	District
<u>Silver</u>						
Householder or Commercial up to 50 sq. metres		O	£195.00	£195.00	Discretionary	District
1-9 dwellings on sites less than 0.5 ha. or Commercial floorspace up to 999 sq. metres		O	£595.00	£595.00	Discretionary	District
Commercial floorspace 51 - 499 sq.m. and new telecommutation masts		O	£395.00	£395.00	Discretionary	District
Other (Advert, agricultural, telecoms)		O	Free	Free	Discretionary	District

<u>Planning Service Area</u>	V A T	2022/23 Charge £ : p	2023/24 Proposed Charge £ : p				
PLANNING CONTINUED							
<u>Extras:</u>							
Additional Plans	T	£95.00	£95.00	Discretionary	District		
Additional Meeting	T	£95.00	£95.00	Discretionary	District		
Discharging of conditions	- Non householder permission	T	Statutory	Statutory	Discretionary	District	
	- Householder permission	T	Statutory	Statutory	Discretionary	District	
Building Control Fees		Hourly rate included within calculated fee.	T	£60.00	£70.00	Discretionary	District

Planning Service Area		V	2022/23	2023/24		
		A	Charge	Proposed		
		T	£ : p	Charge		
			£ : p	£ : p		
PLANNING - MISCELLANEOUS						
Supply of Information on Permitted Use/History						
Administrative Staff - per hour		T	£49.50	£49.50	Discretionary	District
Professional Staff - per hour		T	£97.00	£97.00	Discretionary	District
Check compliance with Conditions (for Solicitors, Agents)						
Administrative Staff - per hour		T	£49.50	£49.50	Discretionary	District
Professional Staff - per hour		T	£97.00	£97.00	Discretionary	District
General Research						
Administrative Staff - per hour		T	£49.50	£49.50	Discretionary	District
Professional Staff - per hour		T	£97.00	£97.00	Discretionary	District
Naming of new street, consultation process and notification	Single Street	T	£125.00	£125.00	Discretionary	District
	2-5 Streets	T	£250.00	£250.00	Discretionary	District
	5+ Streets	T	£500.00	£500.00	Discretionary	District
Street numbering Schemes	1-5 Plots	T	£80.00	£80.00	Discretionary	District
	6-10 Plots	T	£70.00	£70.00	Discretionary	District
	11-50 Plots	T	£60.00	£60.00	Discretionary	District
	50+ Plots	T	£50.00	£50.00	Discretionary	District
Change of property name		T	£25.00	£25.00	Discretionary	District
Monitoring Fee for 2106 / IL Obligations:						
The charge will generally be levied at a rate of £500 per obligation covering each District Council related covenant and a monitoring fee will be sought for each. On more complex sites where greater monitoring costs will likely be incurred, a proportionate charge will be levied at a rate of £500 per obligation covering each District Council related covenant or 1 % of the value of the District Council's total obligations up to a maximum of £10,000 per agreement, whichever is the higher.		T	From £500	From £500	Statutory	District

<u>Planning Service Area</u>	V	2022/23	2023/24		
	A	Charge	Proposed		
	T	£ : p	Charge		
		£ : p	£ : p		
PLANNING POLICY					
Inset Maps					
A1 Maps	O	£5.50	£5.50	Discretionary	District
A2 Maps	O	£3.00	£3.00	Discretionary	District
A3 Maps	O	£1.50	£1.50	Discretionary	District
Admin Fee to join the Customer & Self Build Housing Register	O	£25.00	£25.00	Discretionary	District
ENFORCEMENT TEAM CHARGES					
High Hedges Complaint	T	£447.00	£450.00	Statutory	Government

Finance & Assets Service Area			2022/23	2023/24	Statutory Service / Discretionary Services	Set by Government / Set By District
V	A	T	Charge £ : p	Proposed Charge £ : p		
CAR PARKING - COASTAL CAR PARKS						
Pay & Display Car Parks. Charges Apply Between 08:00 - 18:00						
Cromer	- Ronton Road	T	£1.80 per hour	£1.80 per hour	Discretionary	District
East Ronton	- Beach Road	T				
Happisburgh	- Cart Gap	T	£8.50 for 24 hours	£8.50 for 24 hours		
Mundesley	- Gold Park	T				
Overstrand	- Pauls Lane	T	£34 for 7-Days	£34 for 7-Days		
Sea Palling	- Clink Road	T				
Sheringham	- East Cliff	T				
	- Station Road	T				
Wells	- Stearmans Yard	T				
Weybourne	- Beach Road	T				
CAR PARKING - RESORT CAR PARKS						
Pay & Display Car Parks. Charges Apply Between 08:00 - 18:00						
Cromer	- Cadogan Road	T	£1.50 for first hour	£1.50 for first hour	Discretionary	District
	- Meadow	T				
	- Promenade	T				
Holt	- Albert Street	T	£1.20 per additional hour	£1.20 per additional hour		
	- Station Yard	T				
Sheringham	- Cheques	T	£8.50 for 24 hours	£8.50 for 24 hours		
	- Morris Street	T				
Wells	- Staithe Street	T	£34 for 7-Days	£34 for 7-Days		

Finance & Assets Service Area			2022/23 Charge £ : p	2023/24 Proposed Charge £ : p		
CAR PARKING - STANDARD CAR PARKS						
Pay & Display Car Parks. Charges Apply Between 08:00 - 18:00						
Fakenham	- Bridge Street	T	£1.20 for first two hours £0.80 per additional hour	£1.20 for first two hours £0.80 per additional hour		
	- Community Centre	T				
	- Highfield Road	T				
	- Queens Road	T				
	- The Limes	T				
North Walsham	- Bank Loke	T	£6 for 24 hours	£6 for 24 hours	Discretionary	District
	- Mundesley Road	T	£24 for 7-Days	£24 for 7-Days		
	- New Road	T				
	- Vicarage Street	T				
Stalham	- High Street	T				
CAR PARKING - OTHER						
Fakenham	- Hall Staithe		PERMIT	PERMIT	Discretionary	District
North Walsham	- Midland Road		Free	Free	Discretionary	District

Finance & Assets Service Area			2022/23 Charge £ : p	2023/24 Proposed Charge £ : p			
			V A T				
COACH PARKING							
For 4 hours			T	£6.00	£6.00	Discretionary	Distict
For 24 hours			T	£12.00	£12.00	Discretionary	District
SEASON TICKETS / PERMITS							
1 Week	- 24 hour stay max.		T	£24.00	£24.00	Discretionary	District
3 Months	- 3 hour stay max.		T	£16.00	£16.00	Discretionary	District
	- 24 hour stay max.		T	£66.00	£66.00	Discretionary	District
6 Months	- 3 hour stay max.		T	£31.00	£31.00	Discretionary	District
	- 24 hour stay max.		T	£122.00	£122.00	Discretionary	District
12 Months	- 3 hour stay max.		T	£56.00	£56.00	Discretionary	District
	- 24 hour stay max.		T	£204.00	£204.00	Discretionary	District

Finance & Assets Service Area		2022/23 Charge £ : p	2023/24 Proposed Charge £ : p		
PROFESSIONAL ESTATE SERVICE					
Application fee for Events (per application).	V A T O	£50.00	£50.00	Discretionary	District
Application fee for Events (per application) - Charitable Events	O	£25.00	£25.00	Discretionary	District
Estate Service (Land and Property Transactions) - Hourly Rate	O	£70.00	£70.00	Discretionary	District
Licence Admin Fee	O	£50.00	£50.00	Discretionary	District
Disposal of Assets/Asset Proposal Admin Fee	O	£50.00	£50.00	Discretionary	District
Licence for table with three chairs	O	£60.00	£60.00	Discretionary	District

Finance & Assets Service Area		V A T	2022/23 Charge £ : p	2023/24 Proposed Charge £ : p		
CHALETs						
<i>Sheringham</i>						
	Old Chalets	T				
	New Chalets (inc. electricity)	T				
<i>Cromer</i>						
	West Beach	T				
	East Beach	T				
<i>Weekly Lets - Cromer & Sheringham</i>						
	Low Season	T	£85.00	£85.00	Discretionary	District
	High Season	T	£210.00	£210.00	Discretionary	District
<i>Weekly Lets - Cromer East & Sheringham New (Serviced)</i>						
	Low Season	T	£95.00	£95.00	Discretionary	District
	High Season	T	£260.00	£260.00	Discretionary	District
<i>Winter Lets</i>						
	Per Month	T	£65.00	£65.00	Discretionary	District
	Per Week	T	£21.00	£21.00	Discretionary	District
Economic & Community Development & Leisure Service Area		V A T	2022/23 Charge £ : p	2023/24 Proposed Charge £ : p		
BEACH HUTS						
Beach Hut Sites						
<i>Cromer, Overstrand & Sheringham</i>						
	One Year (Excluding Rates)	T				
<i>Mundesley</i>						
	One Year (Excluding Rates)	T				
Beach Huts						
<i>Weekly Lets</i>						
	Low Season	T	£70.00	£70.00	Discretionary	District
	High Season	T	£195.00	£195.00	Discretionary	District
<i>Mundesley - Seasonal Let</i>						
		T				
Extras:						
Charge to go onto beach hut or chalet waiting list		Per List T	£25.00	£25.00	Discretionary	District